

Board of Education Regular Meeting

May 21, 2020

6:00 P.M.

**Zanesville City Schools
Administration Building
956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

*Vicky French - President
Kyle Baldwin- Vice President
Scott Bunting
Bret Hickman
Brian Swope*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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- Student Achievement Liaison – Vicky French
- Audit Committee – Mike Young, Bret Hickman, Brian Swope
- Insurance Committee – Brian Swope
- Buildings & Grounds Committee – Scott Bunting, Brian Swope
- Business Advisory Council – Kyle Baldwin

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Regular meeting on April 16, 2020.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. April Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)

2. Reconciliations

Approve the following reconciliation for April:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the April 2020 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

4. Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2019 through June 30, 2024.

5. Five-Year Forecast – Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2019 through June 30, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations – Administrative

Approve the resignation of Colby Schmitt, School Counseling Supervisor at Zanesville High School, effective July 31, 2020. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

2. Resignations – Certificated

Approve the resignation of Sharon Singree-Fulton, Art Teacher at National Road Elementary and John McIntire Elementary, effective June 1, 2020. Reason for resignation is retirement.

Approve the resignation of Sarah Paul, Intervention Specialist at Zane Grey Elementary, effective August 19, 2020. Reason for resignation personal.

Approve the resignation of Jenna Lilly, Teacher at Zane Grey Intermediate, effective August 19, 2020. Reason for resignation is personal.

Approve the resignation of Amy Donato, Teacher at Zane Grey Intermediate, effective August 19, 2020. Reason for resignation is personal.

Approve the resignation of Lori Lee, Librarian/Media Specialist at Zanesville High School, effective June 14, 2020. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

3. Resignations – Classified

Approve the resignation of Sara Witherow, Intervention Room Monitor/Library Aide at Zanesville High School, effective August 19, 2020. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

4. Employment – Administrative

Approve the employment of Michelle Hoskinson as Special Education Supervisor, 12 month position/8 hours per day – 2 year contract, pending appropriate certification and background check. Rate of pay will be LS(0-4) Step 0, effective August 1, 2020.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

5. Employment – Certificated

Approve the following certificated personnel for the 2020-2021 school year, pending appropriate certification requirements and background checks:

Thomas Wibbeler – Intervention Specialist at Zanesville High School
Experience: Step 0 College: Capital University
Effective Date: August 19, 2020 Amount: BA

Melinda Joseph – Speech Pathologist at Zane Grey Elementary
Experience: Step 2 College: University of Akron
Effective Date: August 7, 2019 Amount: MA (prorated - 114 days)

Peggy Hamilton – Post Grad/MD Intervention Specialist
Experience: Step 10 College: University of Cincinnati
Effective Date: August 19, 2020 Amount: BA+150

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

6. Transfer - Certificated

Approve the transfer of Kristen Hoffer, Kindergarten Teacher at Zane Grey Elementary to the vacated position of Title I teacher, effective for the 2020-2021 school year, pending background check and proper certification. No change in rate of pay. Funding source will be Title I.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

7. Correction to Contract – Certificated

Approve the following correction to the contract approved at the April 16, 2020 Board of Education Meeting for Cindy Kinnen, teacher at John McIntire Elementary to show Step 21, effective for the 2020-2021 school year, pending appropriate certification and background check.

Approve the following correction to the contract approved at the April 16, 2020 Board of Education Meeting for Alexandra Andrews, Preschool teacher at Zane Grey to show Step 3, effective for the 2020-2021 school year, pending appropriate certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

8. Contract Renewals – Administrative Support

Approve the following list of Administrative Support Contract renewals, effective for the 2020-2021 school year:

Classification	Last Name	First Name	Department	Months	Contract Issued 2020-2021
Admin Supp Staff	Bunting	Carrie	Supervisor of Student Services/EMIS	11	2 yr
Admin Supp Staff	Cook	Roger	Attendance Officer/Court Liaison/21st Century	10	1 yr r/r
Admin Supp Staff	Fisher	Jacob	Technology Supervisor	12	2 yr
Admin Supp Staff	Grimmett	Kelvin	Building Security Officer	10	2 yr
Admin Supp Staff	Hardesty	James	Computer Technician	12	1 yr
Admin Supp Staff	Henthorne	Aaron	Computer Technician	12	1 yr
Admin Supp Staff	Mason	Debbie	Assistant Treasurer	12	2 yr
Admin Supp Staff	Rudloff	James	Special Events/Web Page Crd/Sports Info Dir.	12	2 yr
Admin Supp Staff	Rutter	Austin	Computer Technician	12	1 yr
Admin Supp Staff	Wheeler	Vicki	Food Services Supervisor	12	2 yr

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

9. Zanesville Community High School Items

Approve a two-year, 11 month contract for Carrie Bunting, Supervisor of Student Services/EMIS at ZCHS for the 2020-2022 school years. Salary will be from the Non-Licensed Supervisor scale. (NLS-step 4.) An additional stipend of \$20,000 per year for EMIS reporting will be included in this contract.

Approve a two-year, 10 month contract for Kelvin Grimmett, School Building Security Officer at ZCHS for the 2020-2022 school years. Salary will be current amount \$40,600 per year and will include equal increases to the ZCS Admin Salary Schedule.

Approve a two-year contract for Michael Young, ZCHS Treasurer, for the 2020-2022 school years. Salary will remain at \$12,000 per year.

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

Approve Jacob Fisher, ZCHS Technology Coordinator, a \$2000 stipend for tech support and services at ZCHS for the 2020-2021 school year.

Approve Margie Lee, a \$1200 stipend for PowerSchool support at ZCHS during the 2020-2021 school year.

Approve Debbie Mason, an \$1800 stipend for fiscal associate assistance for ZCHS during the 2020-2021 school year.

Approve Teresa Curry, a \$1200 stipend for fiscal assistance for ZCHS during the 2020-2021 school year.

Approve Kelly Lawler, a \$1200 stipend for fiscal assistance for ZCHS during the 2020-2021 school year.

Approve Jason Stevens, ZCHS Aide, a \$1200 stipend for lunch services at ZCHS during the 2020-2021 school year. Funds to be paid from ZCHS lunch account.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

10. Supplemental Contracts

Approve paying in full all Spring supplemental contracts as well as any other annual supplemental contract for the 2019-2020 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

11. Policy Items for Adoption

Approve the following Policies for Adoption:

- 3120 Employment of Professional Staff
- 3120.08 Employment of Personnel for Co-Curricular/Extra Curricular Activities
- 4120 Employment of Classified Staff
- 4124 Employment Contract
- 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees
Who Perform Safety-Sensitive Functions
- 5460 Graduation Requirements (effective 4/16/2020)
- 8450 Control of Casual-contact Communicable Diseases

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

12. District Job Description

Approve the attached School Librarian/Media Specialist job description.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

- Legislative Liaison – Kyle Baldwin
- Student Achievement Liaison – Vicky French
- Audit Committee – Mike Young, Bret Hickman, Brian Swope
- Insurance Committee – Brian Swope
- Buildings & Grounds Committee – Scott Bunting, Brian Swope
- Business Advisory Council – Kyle Baldwin

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope